TECHNOLOGICAL EDUCATION INSTITUTE
(TEI) of LARISSA
Project Management Department
41110 Larissa, Greece
tel.+30 2410684600, fax.+30 2410611994
www.teilar.gr

DIPLOMA SUPPLEMENT

Diploma Number : 738

This Diploma Supplement model was developed by the European Commission, Council of Europe and UNESCO/CEPES. The purpose of the supplement is to provide sufficient independent data to improve the international 'transparency' and fair academic and professional recognition of qualifications (diplomas, degrees, certificates etc.). It is designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgements, equivalence statements or suggestions about recognition. Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why.

1. INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION

1.1. Family name(s): ✗ ✗ ✗ ✗ ✗

1.2 Given name(s): ✗ ✗ ✗ ✗ ✗

1.3 Date of birth (day/month/year): 08/12/1986

1.4 Student identification number or code(if available): 461205

2. INFORMATION IDENTIFYING THE QUALIFICATION

2.1 Name of the qualification and (if applicable) title conferred (in original language):
ΠΤΥΧΙΟ (PTYCHIO) - DEGREE IN PROJECT MANAGEMENT

2.2 Main field(s) of study for the qualification:
BUSINESS AND ECONOMICS

2.3 Name and status of awarding Institution (in original language):
TECHNOLOGIKO EKPEDEFTIKO IDRIMA (TEI) LARISSAS
TECHNOLOGICAL EDUCATION INSTITUTE (TEI) OF LARISSA, STATE INSTITUTION OF HIGHER EDUCATION

2.4 Name and status of Institution (if different from 2.3) administering studies (in original language):
Same as 2.3

2.5 Language(s) of instruction/examination:
HELLENIC (GREEK)

3. INFORMATION ON THE LEVEL OF THE QUALIFICATION

3.1 Level of qualification:
FIRST CYCLE DEGREE LEVEL 5A (CLASSIFICATION ACCORDING TO ISCED OF UNESCO)

3.2 Official length of programme:
Length in years: 4
Weeks per year: 38
ECTS credits: 240
Work placement: SIX-MONTH PRACTICAL TRAINING

3.3 Access requirements:
LEAVING CERTIFICATE OF UPPER SECONDARY SCHOOL AND GENERAL UNIVERSITY ENTRANCE EXAMINATIONS

4. INFORMATION ON THE CONTENTS AND RESULTS GAINED

4.1 Mode of study:
FULL-TIME ATTENDANCE

4.2 Programme requirements:
The content of the programme in Project Management aims at addressing and promoting the scientific knowledge from fields like management, economics, accounting, information and communication technology as it applies in all aspects of management of projects: planning and scheduling of activities and resources, managing human resources, financial management, management of materials, equipment and environmental resources, budget and cost accounting, etc. Methods of study include lectures, workshops, practice in real or virtual project management applications, and seminars. Students are introduced to information technology concepts and applications and develop their knowledge and skills in applying IT-based management tools and techniques in real-type problems through participation in simulation activities. They also develop team-working skills through extensive participation in case study exercises. The duration of studies is 8 semesters, including a six-month work placement. Students become graduates after they have successfully:
a) attended all courses in the programme and have acquired at least 240 ECTS credits
b) submitted and presented their dissertation, and
c) completed a six-month work placement under supervision in a relevant position.

Upon successful completion of the programme requirements, the graduates will be able to:
* Appreciate the variety of concepts and issues involved in project management;
* Develop a knowledge base about the knowledge areas of project management and the processes in managing projects;
* Understand the types of decisions a project manager must make to effectively complete a project on time and on budget;
* Understand the conflicting demands from different parties on the manager;
* Be able to apply project management methodologies in all project management areas in small projects such as: appropriate approaches to plan a new project, methodologies to develop a project schedule and a suitable budget, to identify important risks facing a new project, techniques to assess ongoing project performance, etc.
* Be able to use popular project management software such as Microsoft Project, Primavera etc.

4.3 Programme details (e.g. modules or units studied) and the individual grades/marks/credits obtained: (if this information is available on an official transcript this should be used here):

No	CODE	COURSE TITLE	SEM	EXAM	ECTS CREDITS	GRADE	REMARKS
1	103	Introduction to Information & Communication Technology	1	SEP 2005-06	5	7,5	CGB
2	101	Microeconomics	1	JAN 2011-12	5	5	CGB
3	102	Organisational Behaviour	1	JUN 2005-06	5	5	CGB
4	104	Introduction to Accounting	1	JUN 2005-06	5	5	CGB
5	105	Mathematics for Business & Economics	1	SEP 2011-12	5	5	CGB
6	106	Introduction to Project Management	1	FEB 2009-10	5	5	SPC
7	201	Business Statistics	2	JAN 2011-12	5	6,5	CGB
8	202	Business Organisation & Management	2	JAN 2011-12	5	5	CGB
9	203	Database Management Systems	2	JUN 2010-11	5	5,9	CGB
10	204	Accounting II	2	JUN 2010-11	5	7,2	CGB
11	205	Elements of Commercial & Labour Law	2	FEB 2006-07	5	5,8	CGB
12	216	Telematics & Automation Technologies	2	FEB 2006-07	5	5	CEL
13	303	Managerial Accounting	3	JUN 2010-11	6	6	CGB
14	304	Organisation of Production Systems	3	JUN 2010-11	6	5	CGB
15	305E	Computer Analysis of Statistical & Financial Data	3	JUN 2009-10	3	5	CGB
16	301	Project Scheduling	3	JAN 2011-12	6	5,9	SPC
17	302	Human Resources Management	3	SEP 2006-07	4	6	SPC
18	326	European Union & Enterprises	3	JUN 2010-11	5	9	CEL
19	401	Financial Management & Project Control	4	JUN 2010-11	6	7	CGB
20	403E	Computerised Accounting Applications	4	JUN 2009-10	4	5	CGB
21	405	English Terminology I	4	JAN 2008-09	4	5,1	CGB
22	402	Management Information Systems	4	FEB 2010-11	5	7	SPC
23	404	Total Quality Management	4	JUN 2010-11	6	6	SPC
24	416	Industrial Psychology	4	JUN 2009-10	5	8,5	CEL
25	503	Operational Research	5	JUN 2010-11	5	6,3	CGB
26	501	Logistics	5	JUN 2010-11	5	7	CGB
27	504	English Terminology II	5	JUN 2008-09	5	5,5	CGB
28	525	Occupational Health & Safety	5	JUN 2010-11	5	7	CEL
29	526	Systems Reliability - Maintenance & Replacement	5	JUN 2010-11	5	6	CEL
30	502	Energy Resource Management & Environmental Protection	5	FEB 2011-12	5	8	ER
31	602	Decision Support Systems	6	JAN 2011-12	6	5	SPC
32	601	Business Process Reengineering	6	FEB 2008-09	6	6	SPC
33	603	Investment Appraisal	6	JAN 2011-12	6	7	SPC
34	615	Communications & Human Interaction Techniques	6	FEB 2009-10	6	5,8	CEL
35	624	Risk Management	6	JUN 2009-10	6	5,5	CEL
36	701E	Graduate Seminar	7	FEB 2010-11	6	5	CGB
37	703E	Integrated Applications in Project Management	7	JUN 2009-10	6	5	SPC
38	702	Project Contract Management	7	JAN 2011-12	6	7	SPC
39	715	Enterprise Resource Planning Systems	7	SEP 2011-12	6	6,4	CEL
40	714	Information & Telecommunications Systems	7	FEB 2010-11	6	6	CEL
41	2000	Dissertation	8	2/4/2013	20	9	CGB
42	3000	Work Placement	8	-	10		CGB

TOTAL ECTS CREDITS: 240.0

REMARKS: CGB=Courses of General Background, OC=Optional Courses, SC=Specialization Courses, CEL=Core Electives, ER=Erasmus Recognition, SEL=Specialization Electives

Title of Degree dissertation: Application of Operation Degrees. (20 ECTS, grade: 9)

Work Placement: National Bank of Greece S.A., Gytheion Branch, Greece. (10 ECTS)

4.4 Grading Scheme and, if available, grade distribution guidance:

According to the regulation of study, grading is in the ten-point scale:

8.50 to 10 = Excellent
6.50 to 8.49 = Very good
5.00 to 6.49 = Good

For the successful completion of a course the grade received must be equal to or higher than 5.00.

4.5 Overall classification of the qualification (in original language): 6,31 Good - Καλώς (Kalos)

5. INFORMATION ON THE FUNCTION OF THE QUALIFICATION

5.1 Access to further study:

A degree (PTYCHIO) from the Department provides the opportunity for access to postgraduate studies in order to obtain a specialist postgraduate diploma and/or a doctoral diploma.

5.2 Professional status (if applicable):

The graduates of the Project Management Department have acquired specialised technological and theoretical knowledge, and are qualified to seek employment as business and organisation executives in the field of Project & Operations Management. They can apply their acquired knowledge and skills in all the functions and processes of project management, such as defining, setting and achieving goals, identifying and assessing the impact of stakeholders, performing time and resource scheduling and controlling, managing procurements and contracts, applying quality management methodologies, assessing and controlling the financial aspects of projects and performing start up and closing down processes, in organizations of the private and public sector.

They are qualified to work individually and/or in teams with other professionals and carry out research and analysis in the field of project management. As part of their profession, the above mentioned graduates are qualified to:

a) carry out project management planning and scheduling studies.

b) make decisions regarding the management (acquisition, disposal, allocation) of resources (financial, human, material, etc.) available throughout a project.

c) develop and implement project and programme monitoring and control procedures and processes (cost control, scheduling control, quality control, etc.)

d) administer project and programme monitoring ICT systems.

e) apply total quality methods in projects and programmes.

f) analyse project financing problems.

(Presidential Decree 174/2006 published in Gov. Gazette A' 184/2006)

6. ADDITIONAL INFORMATION

6.1 Additional Information:

N/A

6.2 Further information sources

European Union : http://ec.europa.eu/
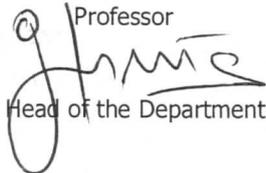Ministry of education: www.minedu.gov.gr
Web Site of the Institution: www.teilar.gr
Web site of the department: http://dde.teilar.gr

7. CERTIFICATION OF THE SUPPLEMENT

7.1 Date :   5/6/2013

7.2 Names and Signatures :

Dr GEORGIOS SAMARAS
Professor

MARINA ALEXAKI-KOLLATOU

7.3 Capacity :

Head of the Department

Head of Student Registry

7.4 Official Stamp or seal:

8. INFORMATION ON THE NATIONAL HIGHER EDUCATION SYSTEM

(i) Structure

According to the Framework Law (2007), higher education consists of two parallel sectors: the University sector (Universities, Polytechnics, Fine Arts Schools, the Open University) and the Technological sector (Technological Education Institutions (TEI) and the School of Pedagogic and Technological Education). The same law regulates issues concerning governance of higher education along the general lines of increased participation, greater transparency, accountability and increased autonomy. There are also State Non-university Tertiary Institutes offering vocationally oriented courses of shorter duration (2 to 3 years) which operate under the authority of other Ministries.

(ii) Access

Entrance to the various Schools of the Universities (Panepistimio) and Technological Education Institutions (Technologiko Ekpaideftiko Idryma - TEI) depends on the general score obtained by Lyceum graduates on the Certificate, on the number of available places (numerus clausus) and on the candidates' ranked preferences among schools and sections.
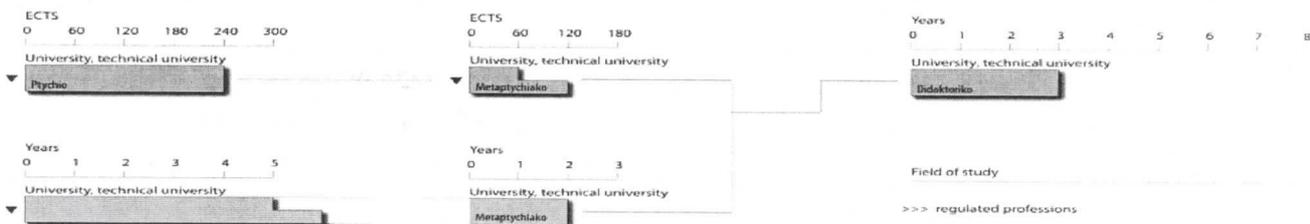
(iii) Qualifications

Students who successfully complete their studies in universities and TEI are awarded a Ptychio (first cycle degree). First cycle programmes last from four years for most fields to five years for engineering and certain other applied science fields and six years for medicine. The Ptychio leads to employment or further study at the post-graduate level that includes the one year second cycle leading to the second degree, Metaptychiako Diploma Eidikefsis - equivalent to the Master's degree - and the third cycle leading to the doctorate degree, Didaktoriko Diploma. Recent legislation on quality assurance in Higher Education, the Credit Transfer System and the Diploma Supplement defines the framework and criteria for evaluation of university departments and for certification of student degrees. These measures aim at promoting student mobility and contributing to the creation of a European Higher Education Area.

A detailed description of the Greek Education System is offered in:

*   EURYDICE (http://www.eurydice.org) database of the European Education Systems.

*   http://eacea.ec.europa.eu/education/eurydice/documents/thematic_reports/122EN.pdf (pages 82,83)

Higher education structure – 2010

	regulated at national level	decided at institutional level
Most common length of a Bologna cycle		
Other length of a Bologna cycle		
Programme outside the typical Bologna model		
Professional programme		

ECTS
Credits according to the European Credit Transfer and Accumulation System

		regulated at national level	decided at institutional level
ALL	programmes have admission requirements	▼	▲
SOME		▽	△